



## A. Public Hearing At 6:30PM

This Public Hearing is being held to consider public input with respect to a request by the applicant and property owner, Bruce Hamilton, to rezone a 1.1 acre panel of land from R-1A (Residential) to C-1 (**Commercial**). This property is identified as Tax Parcel #54-06-003-0-165 and is located at the end of Kansas Lane.

## B. Call To Order

Zachary Haigis  
President, Board of Commissioners

## C. Roll Call

Commissioner Stump

Commissioner Atwood

Commissioner Gray

Commissioner Zona

Commissioner Wengrzyn

Commissioner Gass

Commissioner Haigis

## D. Pledge Of Allegiance

## E. Citizen's Input

## F. Work Session Discussion Topics

### 1. Act 172 Certified List

Documents:

[ACT 172 CERTIFIED LIST.PDF](#)

### 2. Summer Employment Program

Documents:

[SUMMER EMPLOYMENT PROGRAM.PDF](#)

### 3. 2022 Road Program Bids

Documents:

[2022 ROAD PROGRAM BIDS.PDF](#)

### 4. 2022 Budget Amendment - State Motor Fund

Documents:

[2022 BUDGET AMENDMENT - STATE MOTOR FUND.PDF](#)

## G. Planning / Engineering Topics

### 1. RZ-01-2022: Hamilton Rezoning

Proposed rezoning from R-1A to C-1 on Kansas Lane.

## 2. S-02-2022: Willow Estates II Revision 2

Proposed Lot consolidation on Trafalgar Court.

## 3. S-03-2022: Rhodin Enterprises

Proposed subdivision on Industry Boulevard.

## H. Old Business

### I. Further Board Comments

### J. Adjournment

**2021-2022 Volunteer Service Tax Credits**

<b>RESCUE 8 / EMS</b>	<b>WESTMORELAND CITY VFD</b>
1. Moffatt, Lee	1. Brown, Ryan
2. Friday, Grant	2. Doshen, Morgan
<b>LARIMER VFD</b>	3. Doshen, Dean
1. Clements, James	4. Doshen, Michael
2. Hardy, William	5. Huss Jr, Howard
3. Harrison, Thomas	6. Rees, Jordan
4. McHugh, Kevin	7. Ward, Corey
5. Puskarich, Michael	8. Ward Sr, Michael
6. Cole, Angela	9. Williams, Brian
7. Eichelberger, Tim	<b>CIRCLEVILLE VFD</b>
8. Morgan, Diane	1. Couchenour, Craig
9. Quolke, Jessica	2. Traill, Dan
10. Shoaf, Jill	3. Gray, Keith
11. Simmers, Lori	4. Berger, Jim
<b>HARTFORD HEIGHTS VFD</b>	5. Haigis, Jim
1. Gibas, Mark	6. Grabiak, Kody
2. Oskin, Sean	7. Bertani, Darryl
3. Cella, Lou	8. Bostard, Deanna
4. Kucera, Duane	9. Chrestay, Kevin
5. Dawson Mark	10. Churchfield, Taylor
6. Alfer, Jeff	11. Harff, Alan
7. Stone Dave	12. Harff, Tim
<b>FAIRMONT HAHNTOWN VFD</b>	13. Hensler, DJ
1. Betts, Kathy	14. Schlegel, Jeff
2. Cook, Cecil "Skip"	15. Harff, Melissa
3. Matheny, Marlene	16. Ochap, John
4. Mohan, Karen	17. Ochap, Kerry
5. Olwell, James	
6. Olwell, Ashley	
7. Watters, Tyler	

# Memorandum

To: Board of Commissioners



Date: March 2, 2022

From: Michael Turley

CC: Rich Albert, Dan Miller

RE: Summer Employment Program

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The summer employment program is nearing and we have had some internal discussions concerning the program. The 2022 program included a budget for 6 summer employees for the Parks Department and 2 for Public Works. Last year we were able to fill 5 in the parks Department and 1 in Public Works. One issue is the current rates being paid for summer workers. Many private companies and public organizations have increased their hourly rate significantly. Target is paying \$24/hr and others have increased their rates in response to current difficulty in finding and hiring temporary workers. Our current pay rate is at \$11.00/hr and is identified in the salary and wage resolution. The staff believes we may have difficulty filling positions at this rate. They have suggested that the rate be increased to \$15/hr. While we don't know what applicants we will get, there are clearly numerous options for much higher pay than the current \$11/hr. If the Board decides to increase the hourly rate to the \$15/hr or some other amount above the \$11/hr, we will adjust the number of employees or weeks of work to meet the budget for the Parks Department. For Public Works, we will also adjust to meet the budget, but with only two positions there is less flexibility. The staff believes that we get good value for the compensation paid to summer employees. We likely to forego the intern position in the Planning department to compensate for any added cost for an hourly rate increase for summer hires.

This will be added to the Agenda for the March 10, 2022 meeting for discussion.

# Memorandum

To: Michael Turley , Township Manager



Date: February 22, 2022

From: Robert R. Robinson, P.E., Interim Township Engineer

CC: Richard Albert, Jackie Robinson

RE: Bid Report

2022 Milling and Resurfacing Contract No. 2022-01

2022 Bituminous Fiber Reinforced Seal Coat and Crack Sealing Contract No. 2022-02

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On February 22, 2022, three (3) bids were received for the 2022 Milling and Resurfacing Contract No. 2022-01. The base bids ranged from \$937,978.42 to \$1,155,063.55. The unit price bid tabulation is attached. A. Liberoni Corporation is the apparent low bidder at \$937,978.42.

Also on February 22, 2022, two (2) bids were received for the 2022 Bituminous Fiber Reinforced Seal coat and Asphalt Joint and Crack Sealing Contract No. 2022-02. The unit price bid tabulation is attached. Russell Standard Corporation is the apparent low bidder at \$149,461.00.

In addition to the milling and resurfacing base bid, the bid documents provided for two (2) add alternate streets; Reed Street and Travis Drive. The value of the add alternate streets, based on A. Liberoni's applicable base bid unit prices are as follows:

1. Reed Street - \$75,703.11
2. Travis Drive - \$18,095.18

The Township's 2022 Budget for Milling and Resurfacing, Fiber Reinforced Seal Coat and Crack Sealing, all from the State Liquid Fuels Account, is \$1,073,550.00.

Both of the apparent low bidders included the required Public Works Employment Verification Form and a 10% bid bond from a surety that is included in the Treasury Department's current Circular 570 list. A. Liberoni and Russell Standard have successfully completed numerous projects of this nature and are well qualified to complete this work.

My recommendations are as follows:

1. Award the 2022 Milling and Resurfacing Contract no. 2022-01 to A. Liberoni, Inc., 459 Davidson Road, Plum, PA 15239 for the base bid amount of **\$937,978.42**.

2. Award the 2022 Bituminous Fiber Reinforced Seal Coat and Asphalt Joint and Crack Sealing Contract no. 2022-02 to Russell Standard Corporation, 171 Seventh Avenue, Valencia, PA 16059 for the amount of **\$149,461.00**.
3. Given that the combined recommended awards, \$1,087,439.42, exceeds the 2022 Budget, \$1,073,550.00, by \$13,890, it is recommended to transfer **\$13,890.00** from the current Township State Liquid Fuels Account balance to the 2022 Paving Budget.
4. Since the bids were slightly over the 2022 road budget, we don't recommend adding any alternates.

Please let me know if you have any questions.

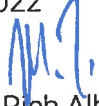
## **Attachments**

**End of Memorandum**

# Memorandum

To: Board of Commissioners



Date: January 19, 2022  
From: Michael Turley   
CC: Bob Robinson, Rich Albert  
RE: Liquid Fuels Budget Amendment

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The adopted 2022 Budget includes an operating fund referred to as State Motor Vehicle Fund, sometimes called Liquid Fuels Fund. The Fund has restricted uses that are audited by PennDOT. We utilize the Fund for the road program. The Fund doesn't provide all the funds needed for maintaining the roads, but we do have a current surplus from previous year. This can be used to balance the fund expenditures and we had had included \$80,000 for the 2022 road program budget. These funds are added to the 2022 liquid fuels allotment to balance the 2022 road program budget.

The recent bid opening determined that the base bids for road overlay and fiber mat totaled \$1,087,440 for the base bids. The 2022 budget is \$1,073,550 so the bids are close to the budget but over by \$13,890. In order to accommodate this an increase in the transfer for the 2022 budget is needed with the money coming from the prior year fund surplus. This also increases the total budget for all funds by that amount. A resolution is included for this budget amendment. We recommend the award of the base bids that total \$1,087,440 excluding any alternates.

Please let me know if you have any questions.



**O F F I C I A L**  
**TOWNSHIP OF NORTH HUNTINGDON**  
**RESOLUTION NO. \_\_\_\_\_ OF 2022**

**A RESOLUTION OF THE TOWNSHIP OF NORTH HUNTINGDON, COUNTY OF WESTMORELAND, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING A BUDGET AMENDMENT FOR 2022.**

WHEREAS, the Township of North Huntingdon desires to amend the 2022 budget; and

WHEREAS, the Board of Commissioners have determined that such amendments are required to properly account for approved projects.

NOW WHEREFORE, the Board of Commissioners of the County of Westmoreland, Commonwealth of Pennsylvania, hereby approves the following budget amendments.

**Section I.** State Motor Fund

REVENUES

<u>Current Budget Amount</u>	<u>Revised Budget Amount</u>
Prior Year balance Transfer    \$80,000	<b>\$93,890</b>
Interest                                \$1,000	\$1,000
Liquid Fuels Tax Receipt <u>\$992,550</u>	<u>\$992,550</u>
<b>TOTAL</b>	<b>\$1,087,440</b>

**REVISED TOTAL ALL FUNDS**

FUND	REVENUE TOTAL	EXPENDITURE TOTAL
General Fund	\$14,628,260.00	\$14,628,260.00
Capital Reserve Fund	\$408,995.00	\$408,995.00
State Motor Vehicle Fund	<b>\$1,087, 440.00</b>	<b>\$1,087,440.00</b>
Fire Service Fund	\$540,600.00	\$540,600.00

Parks Fund	\$35,100.00	\$35,100.00
Water Fund	\$57,250.00	\$57,250.00
Light Fund	\$225,100.00	\$225,100.00
<b>TOTAL OF ALL FUNDS</b>	<b>\$16,982,745.00</b>	<b>\$16,982,745.00</b>

WHEREAS, \$13,890 additional revenue is designated for the 2022 road program funded through the State Motor Fund totaling **\$1,087,440** in revenue to balance anticipated expenditures of \$1,087,440. The total budget for all funds is increased by \$13,890 totaling **\$16,982,745**. The remaining funds are unchanged.

**RESOLVED AND ENACTED** at a regular meeting of the Board of Commissioners of the Township of North Huntingdon, County of Westmoreland and Commonwealth of Pennsylvania, a full quorum being present, this Wednesday, the 16<sup>th</sup> day of March, 2022.

TOWNSHIP OF NORTH HUNTINGDON

BY: \_\_\_\_\_  
 Zachary Haigis, President  
 Board of Commissioners

ATTEST:

\_\_\_\_\_  
 Michael Turley, Township Secretary

SEAL

SOLICITOR: Bruce E. Dice

## State Motor Fund Budget 2022

	<u>Actual</u> 12/31/2019	<u>Actual</u> 12/31/2020	<u>Budget</u> 2021	<u>Actual</u> 9/30/2021	<u>Proposed</u> 2022 Budget	<u>Amount</u> <u>Change</u>	<u>% Change</u>
<b><u>REVENUE</u></b>							
<b><u>RECEIPTS</u></b>							
35 341 000 00 INTEREST	897.68	1,442.80	1,300.00	698.96	1,000.00	(300.00)	-23.08%
35 355 020 00 LIQUID FUELS TAX ACT 655	1,110,403.97	1,078,825.22	978,338.00	1,004,048.98	992,550.00	14,212.00	1.45%
<b>TOTAL RECEIPTS</b>	<b>1,111,301.65</b>	<b>1,080,268.02</b>	<b>979,638.00</b>	<b>1,004,747.94</b>	<b>993,550.00</b>	<b>13,912.00</b>	<b>1.42%</b>
<b><u>PRIOR YEAR BALANCE</u></b>							
35 340 100 00 PRIOR YR. BAL. TRANSFER	0.00	0.00	0.00	0.00	93,890.00	93,890.00	
<b>TOTAL PRIOR YEAR BALANCE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>93,890.00</b>	<b>93,890.00</b>	
<b>TOTAL REVENUE</b>	<b>1,111,301.65</b>	<b>1,080,268.02</b>	<b>979,638.00</b>	<b>1,004,747.94</b>	<b>1,087,440.00</b>	<b>107,802.00</b>	<b>11.00%</b>

## State Motor Fund Budget 2022

	<u>Actual</u> <u>12/31/2019</u>	<u>Actual</u> <u>12/31/2020</u>	<u>Budget</u> <u>2021</u>	<u>Actual</u> <u>9/30/2021</u>	<u>Proposed</u> <u>2022 Budget</u>	<u>Amount</u> <u>Change</u>	<u>% Change</u>
<b><u>EXPENDITURES</u></b>							
<b><u>SALT</u></b>							
35 432 245 SALT	445,804.82	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL - SALT</b>	<b>445,804.82</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b><u>CONSTRUCTION HIGHWAY PAVING</u></b>							
35 439 376 CONST. HIGHWAY PAVING	579,499.00	1,117,797.62	979,638.00	0.00	1,087,440.00	107,802.00	11.00%
<b>TOTAL - CONSTRUCTION HIGHWAY PAVING</b>	<b>579,499.00</b>	<b>1,117,797.62</b>	<b>979,638.00</b>	<b>0.00</b>	<b>1,087,440.00</b>	<b>107,802.00</b>	<b>11.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>1,025,303.82</b>	<b>1,117,797.62</b>	<b>979,638.00</b>	<b>0.00</b>	<b>1,087,440.00</b>	<b>107,802.00</b>	<b>11.00%</b>