

**TOWNSHIP OF NORTH HUNTINGDON, BOARD OF COMMISSIONERS  
REGULAR MEETING, WEDNESDAY, JUNE 15, 2022, 7:00 P.M.  
11279 Center Highway, North Huntingdon, PA 15642  
Presiding Officer – Zachary Haigis, President, Board of Commissioners**

**CALL TO ORDER**

Commissioner Haigis called the meeting to order at 7:00 P.M.

**ROLL CALL**

|                       |                 |                     |
|-----------------------|-----------------|---------------------|
| Commissioner Stump    | Present         | Also Present:       |
| Commissioner Atwood   | Present         | Harry Faulk         |
| Commissioner Gray     | Present         | Mike Turley         |
| Commissioner Zona     | Present         | Solicitor Alexander |
| Commissioner Wengrzyn | Tele-conference | Chief Rizzo         |
| Commissioner Gass     | Absent          | Josh Steele         |
| Commissioner Haigis   | Present         | Rich Albert         |

**PLEDGE OF ALLEGIANCE**

**OPENING PRAYER –**

**CITIZENS INPUT**

Bob Morgan – 871 Northeast Drive – has two concerns, the first being the drain on Brownstown Road and drains onto the road making a dangerous situation especially in the winter time. The second issue is the area on Scotch Hill Road that was looked at before and is there any more work going to be done.

Attorney Dan Beisler – 41 Robbins Station Road – states he is here on behalf of Mr. Hamilton for the reconsideration of rezoning from R-1A to C-1 to build a building to store personal vehicles. This item is on the agenda for discussion and he states they can't appeal this if denied but what they can do is challenge the validity of the zoning ordinance and would be consider reverse spot zoning and would be hard to prove in court.

**RESPONSE TO CITIZENS INPUT**

Northeast Drive – Rich Albert states there will likely not be a drain put on Scotch Hill Road and will be monitored. Commissioner Stump asks if a letter can be sent to PADot regarding the drain on Brownstown Road.

**June 15, 2022**

Hamilton Rezoning – Commissioner Haigis and the Board agree to discuss later on the agenda.

**APPROVAL OF MINUTES**

Motion: Commissioner Zona  
Second: Commissioner Gray

Motion to approve. (Special Meeting 5/12/22)

Motion carried 6 – 0 – 0

Motion: Commissioner Zona  
Second: Commissioner Gray

Motion to approve (Regular Meeting 5/18/22)

Motion carried 6 – 0 – 0

**PAYMENT OF BILLS**

Motion: Commissioner Zona  
Second: Commissioner Gray

Motion to approve.

Motion carried 6 – 0 – 0

**STAFF REPORTS:**

**PUBLIC WORKS REPORT**

Rich Albert states he would like to discuss the street sweeper and unfortunately is broke down again after spending fifteen thousand dollars the beginning of the year. He states the new street sweeper is scheduled to be finished sometime in July, but right now there is no street sweeper which is a very important piece of equipment but also high maintenance. He states there are also issues with supply chains, materials and salt. Commissioner Zona asks when the signs from PADot for the air brake restrictions will be here and secondly he was notified by a resident regarding the white lines on Southside Road at Route 993 and do we know what they're for. Rich Albert states he will check with PA1Call. Commissioner Wengrzyn follows up on the bottom of Airview to see if there is any movement on that. Rich Albert states MAWC was to go out to check the area and are responsible for repairing. Commissioner Gray asks about the drainage project on Daily Drive and how that came about. Rich Albert states it will cost the Township nothing but the homeowner who is building the house is required to do the drainage project. Commissioner Gray asks about the Coulterville Road and Rich Albert states that is on their schedule as a priority in the Fall. Commissioner Haigis states he appreciates Rich being honest with the Board and will try to address the supply and street sweeper issues.

**PARKS AND RECREATION REPORT**

There were no Board comments.

June 15, 2022

**POLICE REPORT**

Chief Rizzo states the Junior Police Academy is going on right now and is going very well. Friday at noon is graduation and welcomes the Board to attend. He states Manager Faulk was very hands-on and participated in the river rescue with the cadets. Chief Rizzo adds on June 25<sup>th</sup> from 1pm-6pm is the Norwin Community First Responders Event in Irwin Borough. Commissioner Zona asks Chief Rizzo to send a thanks to all involved in the Task Force and give statistics of their achievements.

**EMERGENCY MANAGEMENT REPORT**

**ENGINEERING REPORT**

**FIRE OFFICIAL'S REPORT**

There are no Board comments.

**SUBDIVISION & LAND DEVELOPMENT APPLICATION REPORT**

**1) S-10-2022: Brook Haven IV Revision 1, Morris Avenue, R-3 Zoning**

*\*Action to approve a consolidation of two lots on Morris Avenue, Brook Haven.*

Motion: Commissioner Zona

Motion to approve.

Second: Commissioner Gray

Motion carried 6 – 0 – 0

**2) S-11-2022: JP Land Holdings Plan 2, Guffey Road / Clay Pike, R-2 Zoning**

*\*Action to approve a minor subdivision creating two lots.*

Motion: Commissioner Stump

Motion to approve.

Second: Commissioner Zona

Motion carried 6 – 0 – 0

**3) S-03-2022: Rhodin Enterprises**

*\*Action to approve a subdivision on Industry Boulevard.*

Motion: Commissioner Zona

Motion to approve.

Second: Commissioner Atwood

Motion carried 6 – 0 – 0

June 15, 2022

**SOLICITOR'S REPORT – Solicitor Alexander**

- 1) Action to adopt Proposed Ordinance No. 4 of 2022 of the Township of North Huntingdon, Westmoreland County, amending Ordinance No. 765 to provide for a zoning change of property owned by Bruce Hamilton. Said property being Tax Parcel 54-06-03-0-165, wherein 1.1 acres currently zoned R-1A shall be rezoned C-1.

Motion: Commissioner Stump

Motion to approve with conditions requiring the land owner to follow stormwater requirements, lighting requirements and landscaping requirements.

Second: Commissioner Atwood

Commissioner Zona states his concerns with this property is being accessible from Route 30 and down the road if the building gets sold as a business and there is no other access to get to the building other than Bonnie Drive. He asks Solicitor Alexander if any restrictions could be put that prohibits a business to be put there even if it is zoned commercial. Solicitor Alexander states once it is zoned commercial, it can be a commercial property. Commercial Stump states a new applicant for a new structure would have to go through the Planning Commission with a site plan. Solicitor Alexander state that is correct. Commissioner Gray states can a condition be put on there to access other than Bonnie Drive. Commissioner Haigis states he had a similar concern and does not want to hinder Mr. Hamilton to develop his property. Commissioner Wengrzyn adds her concern is the upkeep of the property because it clearly was not taken care of previously.

**ROLL CALL:**

Commissioner Stump – YES  
Commissioner Atwood – NO  
Commissioner Gray – NO  
Commissioner Zona – NO  
Commissioner Wengrzyn – NO  
Commissioner Haigis – NO

Motion fails 1 – 5 – 0

**TOWNSHIP MANAGER'S REPORT**

- 1) Action to approve the May check register.

Motion: Commissioner Zona  
Second: Commissioner Gray

Motion to approve.

Motion carried 6 – 0 – 0

- 2) Budget Report – May 2022 Report.

**June 15, 2022**

- 3) Action to approve the Memorandum of Understanding between the Township of North Huntingdon Police Department and Adelphoi regarding the School Resource Officer at Hartford Heights.

Motion: Commissioner Zona  
Second: Commissioner Gray

Motion to approve.

Motion carried 6 – 0 – 0

- 4) Action to approve the agreement between North Huntingdon Township and Adelphoi Education, Inc.

Motion: Commissioner Zona  
Second: Commissioner Atwood

Motion to approve.

Motion carried 6 – 0 - 0

- 5) Action to authorize the Township Manager to advertise for RFP's for services to prepare the Township's Comprehensive Plan.

Motion: Commissioner Zona  
Second: Commissioner Gray

Motion to approve.

Motion carried 6 – 0 – 0

**FURTHER BOARD COMMENTS**

Commissioner Zona asks Mike Turley for an update on the SINC-UP program. Mike Turley states there are global issues and some materials and equipment have been delayed. He states it should be scheduled in August or September.

Commissioner Atwood states the programs the school district have said they are providing and sees that it is a lengthy list of activities. His opinion is that it is a bad list and would like to revisit the fee for the roof.

Motion: Commissioner Atwood  
Second: Commissioner Wengrzyn

Motion to add to the agenda the waiving of the fee for the school district roof.

Motion carried 6 – 0 – 0

There was no public input.

Motion: Commissioner Atwood  
Second: Commissioner Gray

Motion to approve the waiver of the permit fee for the roof for Hillcrest.

Commissioner Zona states he really didn't get to read what the school district had sent to the Board because it was sitting at their seats upon arrival to the meeting. Commissioner Stump states when you see the budget summary for 2019-20, can see the school district contributed nineteen thousand

June 15, 2022

dollars to recreation that was mostly recreation they would have to provide through the school district anyway. She states the only thing they are offering for classes is a senior citizen technology class and charging ten dollars per person. She states she is still against using Township employees for inspections for free. Commissioner Wengrzyn states she supports waiving the fee and has been done in the past. Commissioner Zona states the school district sent a letter to waive the fee because they provide all these activities which are not free and not beneficial to all Township residents. Commissioner Stump adds that the Township would still have to send an inspector that would cost the Township along with an engineer. Commissioner Gray asks if the school district roof would be help up if the Board tables the vote until July. Commissioner Haigis feels they would move forward with the project regardless.

Motion: Commissioner Gray  
Second: Commissioner Atwood

Motion to table the vote until July.

Motion carried 6 – 0 – 0

Commissioner Zona states he would like to add to the July agenda to discuss the tax office lease agreement.

Commissioner Haigis states a resident inquired to him about a compost pile in the Township to dispose of yard waste. The resident was a master gardener from Penn State. Also, Commissioner Haigis asks Mike Turley if he was able to speak to Waste Management about the senior bag program. Mike Turley states he has been in contact with Waste Management and they are trying to work out a plan and there will be more discussion.


ADJOURNMENT

Motion: Commissioner Zona  
Second: Commissioner Gray

Motion to adjourn. (7:52 P.M.)

Motion carried 6 – 0 – 0

- Regular Meeting Minutes of June 15, 2022 were approved by the Board of Commissioners on July 20, 2022.

  
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Harry R. Faulk, Township Manager  
/jjm

  
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Zachary Haigis, President