

**TOWNSHIP OF NORTH HUNTINGDON, BOARD OF COMMISSIONERS
REGULAR MEETING, WEDNESDAY, AUGUST 17, 2016, 7:00 P.M.
11279 Center Highway, North Huntingdon, PA 15642
Presiding Officer – Tony Martino, President, Board of Commissioners**

CALL TO ORDER

Commissioner Martino called the meeting to order at 7:00 P.M.

ROLL CALL

Commissioner Herold	Present	Also Present:
Commissioner Haigis	Present	John Shepherd
Commissioner Bertani	Absent	Michael Turley
Commissioner Gray	Present	Solicitor Bruce Dice
Commissioner Faccenda	Present	Andrew Blenko
Commissioner Kucera	Present	Rich Albert
Commissioner Martino	Present	Chief Lisiecki

PLEDGE OF ALLEGIANCE

OPENING PRAYER

The opening prayer was given by Pastor Ray Lyons from Circleville Methodist Church.

CITIZENS' INPUT

1. John Beirne ó 11022 Wren Drive ó states he is Scout Master of Troop # 295. His son is here to speak to the Board about his Eagle Project. His son, also John, states he would like to paint markers on the roads making the fire hydrants more visible for the fire departments to locate the hydrants. He states the Water Authority gave him the map of where the hydrants are located in the Township. A stencil is being funded by Larimer VFD and Hartford Heights VFD has agreed to help by blocking the area off. John states he will be using yellow road paint and is fast drying paint. The area he will be working in is serviced by Hartford Heights and hopes the Eagle Project will be open to others so all areas in the Township will be marked.

Manager Shepherd states they will start in the Hartford Heights area and hope other Scouts will do other areas in the Township.

Mr. Beirne hopes to have the entire Township marked by next year.

August 17, 2016

Commissioner Herold asks about safety for the kids.

Mr. Beirne states he has spoken with Hartford Heights VFD and they agreed to assist with a fire truck that will be behind them and he will be in front of the Scout while painting. Mr. Beirne spoke with Mr. Kucera about possibly having something on the firetruck to dry the paint, such as a blower.

Chief Lisiecki asks if the paint has already been purchased. He recommends the stencil be painted blue instead of yellow. He also recommends to get the line marking spray paint that is very fast drying. The color should be a medium to dark blue because with the yellow paint, people may mistake it for a roadway marking.

Mr. Beirne states the stencil is two foot by two foot stencil with an H and an arrow pointing to the hydrant.

Chief Lisiecki states the blue paint will be easier for the fire department to locate.

Commissioner Gray asks Chief Lisiecki if there are any PADot regulations.

Chief Lisiecki states the stencil will not be painted on State roads, just Township.

Commissioner Gray recommends to stay away from the darker blue as it could be hard to see at night or during rain.

Chief Lisiecki states the blue paint can be purchased in a reflective style paint.

Commissioner Martino states the paint should be reflective from the trucks lights.

Commissioner Faccenda states the Board appreciates the Boy Scouts helping fix up the Township.

APPROVAL OF MINUTES

Motion: Commissioner Haigis
Second: Commissioner Herold

Motion to approve. (Regular Meeting ó 7/20/16)

Motion Carried 6 ó 0 ó 0

August 17, 2016

PAYMENT OF BILLS

Motion: Commissioner Haigis I make a motion we pay Voucher No. 72653 through
Second: Commissioner Faccenda Voucher No. 72734.

Motion Carried 6 ó 0 ó 0

STAFF REPORTS

PUBLIC WORKS REPORT

There were no Board comments.

PARKS AND RECREATION REPORT

Dan Miller was absent from meeting. There were no Board comments.

POLICE REPORT

Chief Lisiecki states the Board received a memo about an armored vehicle from Mt. Lebanon. He states there was concern from some about the road worthiness, so today Chief, Sergeant Sage and Corey Scherff from Public Works inspected the truck and found it is definitely road worthy. The motor is a five hundred thousand mile motor if taken care off, brand new tires, the filter and fluids are clean. The maintenance records were also available to review. Chief states that other departments are looking at this vehicle, but Mt. Lebanon is holding the vehicle until the Board's approval of one dollar.

Commissioner Herold asks if the truck is diesel engine or gas.

Chief states it is diesel.

Manager Shepherd states the current vehicle is on it's last leg.

The Board agrees to move forward with the purchase of the vehicle.

There are no further Board comments.

EMERGENCY MANAGEMENT REPORT

There are no Board comments.

August 17, 2016

PLANNING AND ENGINEERING REPORT

FIRE OFFICIAL'S REPORT

There are no Board comments.

SUBDIVISION & LAND DEVELOPMENT APPLICATION REPORT

- 1) **SP-10-2016: Robert C. Weeber Plan II, Robbins Station Road, R-4 Zoning**
Action to adopt a Resolution to create two lots out of an existing parcel at 2601 Robbins Station Road.

Mr. Blenko reports approval is recommended from the Planning Commission.

Motion: Commissioner Herold
Second: Commissioner Faccenda

Motion to approve.

Motion carried 6 ó 0 ó 0

SOLICITOR'S REPORT – Solicitor Bruce Dice

- 1) Action to adopt Proposed Ordinance No. 4 of 2016 amending and supplementing Ordinance No. 474 which provides limitation to specific ton gross weight on Parker Drive.

Motion: Commissioner Haigis
Second: Commissioner Faccenda

Motion to approve.

Motion carried 6 ó 0 ó 0

TOWNSHIP MANAGER'S REPORT

- 1) Action to approve the July check register.

Motion: Commissioner Herold
Second: Commissioner Haigis

Motion to approve.

Motion carried 6 ó 0 ó 0

- 2) Budget Report ó July 2016 Report.

August 17, 2016

- 3) Action to accept the resignation of Dan Wensel from the Recreation Board.

Motion: Commissioner Faccenda Motion to approve.
Second: Commissioner Herold

Motion carried 6 ó 0 ó 0

- 4) Action to consent to the purchase of property identified as 10480 Lilac Street, Tax Map #54-11-03-0-106, in accordance with the July 28, 2016, letter from Westmoreland County.

Motion: Commissioner Gray Motion to approve.
Second: Commissioner Faccenda

Commissioner Gray clarifies that the Township is not buying a piece of property just approving the sale of a purchase of property out of the Westmoreland County tax repository fund.

Manager Shepherd states that is correct and is a new procedure.

Commissioner Kucera asks if there are any liens on the property.

Manager Shepherd states there is one lien on the property for grass cutting approximately \$200.00.

Motion carried 6 ó 0 ó 0

- 5) LERTA ó discussion.

Manager Shepherd states Mike Turley will brief the Board on what he has been working on with LERTA (Local Economic Revitalization Tax Assistance).

Mr. Turley states he sent a memo to the Board in regards to development initiative in the Township on various properties and underutilized / vacant properties to encourage development. He states he has been working on developing a Township wide LERTA district and a map of what properties are available. He has been working with the Planning Department and Michael Pehur who is the Development Finance Director with Duane Morris, Consulting Firm.

Michael Pehur is presenting a slide presentation.

Manager Shepherd states the two most recent projects using LERTA was the redevelopment of Norwin Towne Square and Express Scripts. He states the most important thing is trying to determine a map for the developer. The Township used to have a LERTA map and became a problem with the Board not in favor of the map and wanted to do project-by-project approval.

Commissioner Gray adds the problem back then was the Board decided once you have the map, anybody can come into that area and can't be denied. He states the Board wanted to be a little more selective of who was extended the benefit.

August 17, 2016

Mr. Turley states some specific parcels that were part of the LERTA were in question if they should be a LERTA property.

Commissioner Haigis asks if the map moves forward and the Board decides to do a five year program or are the areas designated LERTA?

Mr. Pehur states approval legislation would include the exemption schedule.

Manager Shepherd states that every development done over the years in LERTA has used one hundred percent of the benefit. The industrial park of Parker Drive was the first to use LERTA. He also states the Board does not have to make a decision tonight and may want to take under advisement.

Mr. Turley states he gets occasional inquiries about this and he does not have anything to show, so he encourages the map / parcels and the other is the schedule.

Solicitor Dice states when you look at the formula on who saves the most, the Township saved the least and the school district is the one affected the greatest. While it's important to come to the Township, he would also want to know what the school district is saying about this because if they deny it, it's over.

Manager Shepherd says in the past, the Township had good cooperation from the school district.

Mr. Pehur states technically it can be done without the school district, but redevelopment does not receive enough incentive and ends up not worth completing. He states he has not spoken with anyone from the school district. The next step is to reach out to the administration.

Mr. Turley suggests if the map is agreeable, then present the two schedules previously because the issue was the parcels. One schedule was a three year, one hundred percent or a sliding scale over five years.

Manager Shepherd states he wouldn't get out past five years to get tax money. He recommends for Mike to give the schedules again and can look at it again at the next work session.

Commissioner Haigis asks if they could approve the LERTA map without any schedules and then approve site by site if it was a bigger project.

Mr. Turley states they would not know what the benefit is and need something to present to the developer.

Commissioner Faccenda asks if later, traffic studies would be included to sell a property and speak with the developer in selling a property.

Mr. Turley states would provide the information and the schedule and property owner.

Manager Shepherd states the Board will discuss again in September work session.

August 17, 2016

6) Police Vehicle Fleet ó discussion.

Manager Shepherd states Chief Lisiecki provided the Board with a memo concerning the vehicle fleet and the proposal for the two K9 vehicles. The Chief is proposing to keep those vehicles and put them back into the rotation.

Chief Lisiecki states there are three shifts, one at 6AM to 6PM, one at 6PM to 6AM, and a split shift which is 3PM to 3AM. The split shift helps reduce overtime on either shifts. On any of the shifts, there could be up to five officers working. His proposal is keeping the two K9 vehicles, making the fleet of ten marked vehicles which will allow them to rotate between an AM shift and a PM shift. There will be two K9 vehicles and also four unmarked vehicles. He gave a breakdown of the vehicles and their current mileage. He states it is his intent, which could take several years, to reduce purchasing two to three vehicles every year to purchasing two to three vehicles every two to three years. He states next year they are looking at purchasing one car and two motorcycles and in 2018, purchasing three vehicles. This will allow the vehicles to be used more appropriately between the shifts and help to reduce the mileage.

Commissioner Martino states his concern in keeping the K9 vehicles is the smell of the dogs. He is not in favor of keeping the cars.

Chief Lisiecki states Car #6 has been in service for the past two years that used to be a K9 car and have no complaints. The metal cages are removed and then the car is taken to Palarinoø to disinfect and decontaminate the entire inside of the vehicle.

Commissioner Haigis states he is in favor of keeping the cars and putting back into the fleet to keep a cycle of purchasing vehicles.

Commissioner Kucera states the K9 vehicles did have an odor, but the new equipment keeps the dogs in a sealed unit with exhaust fans to cool the dog and remove odor. He states he is in favor of keeping the vehicles.

Commissioner Faccenda states he would rather get rid of the Crown Victorias and purchase all-wheel or four-wheel drive vehicles.

Chief Lisiecki states he agrees and when a vehicle is replaced, it is replaced with an all wheel-drive vehicle.

Commissioner Herold asks if the K9 cars are ok to put in rotation, why were they taken out of rotation.

Chief Lisiecki states they were going to replace two vehicles and he recommended to replace the two K9 vehicles because theyøve been getting called out a lot by the State Police and had to do wood searches where they couldnø get to the areas with rear-wheel drive, so his plan was to turn these low mileage cars back into patrol cars and replace with all-wheel drive Explorers.

August 17, 2016

Commissioner Haigis restates he is ok with keeping the vehicles and cleaning them up to put back in service.

Commissioner Kucera states he is also ok with keeping the vehicles.

Manager Shepherd states when he initially spoke with the Chief about this and was told the plan for next year's capital budget, from a budgetary standpoint is better than what has been done the past few years and made sense.

Commissioner Martino, Commissioner Herold and Commissioner Faccenda vote no to keep the vehicles.

Manager Shepherd states the vehicles are here and to spend additional time and money putting them back in service if a future meeting the Board votes against it. He recommends keeping this as an outstanding item for a future Board meeting and keeping the vehicles as is.

Chief Lisiecki states the one car is already done. Can they put that vehicle in the rotation or wait.

Manager Shepherd suggests to keep the vehicle out for right now.

7) Proposed Demolitions:

- 4500 Turner Valley Road
- 11741 Haywood Roac
- 13360 St. Clair Drive
- 13229 Ridge Drive

Manager Shepherd states the Board was provided backup materials concerning the properties. All the properties are abandoned.

- 8) Action to award the bid for Storm Inlets and Grates to: Culverts, Inc., in the amount of \$137.00 per storm inlet frame and \$255.00 per grate.

Motion: Commissioner Haigis
Second: Commissioner Gray

Motion to approve.

Motion carried 6 ó 0 ó 0

- 9) Action to award the bid for E-3 Asphalt Emulsion to Russell Standard Corporation at a price of \$1.363 per gallon for 25,000 gallons.

Motion: Commissioner Faccenda
Second: Commissioner Gray

Motion to approve.

Motion carried 6 ó 0 ó 0

August 17, 2016

10) Action to award the bid for Type B Cold Patch to Russell Standard Corporation at a price of \$84.35 per ton.

Motion: Commissioner Faccenda
Second: Commissioner Herold

Motion to approve.

Motion carried 6 ó 0 ó 0

11) Action to award the bid for Bituminous Surfacing Material to Hanson Aggregates for 9.55mm at a price of \$54.00 per ton and 25mm at a price of \$46.00 per ton.

Motion: Commissioner Gray
Second: Commissioner Faccenda

Motion to approve.

Motion carried 6 ó 0 ó 0

12) Action to award the bid for Class A Concrete to JLB Holding, Inc., at a price of \$135.00 per cubic yard.

Motion: Commissioner Herold
Second: Commissioner Faccenda

Motion to approve.

Motion carried 6 ó 0 ó 0

13) Action to award the bid for Anti-Skid Material to Ligonier Stone and Lime Co. at a price of \$22.28 per ton.

Motion: Commissioner Haigis
Second: Commissioner Gray

Motion to approve.

Motion carried 6 ó 0 ó 0

14) Action to award the bid for Stone to Hanson Aggregates as follows:

#1 Dust	\$17.05 /Ton
#1B Stone	\$29.05 /Ton
#2 Stone	\$21.05 /Ton
#2B Stone	\$20.55 /Ton
#3 Stone	\$20.55 /Ton
#4 Stone	\$20.55 /Ton
#2A Stone	\$17.55 /Ton

Motion: Commissioner Haigis
Second: Commission Faccenda

Motion to approve.

Motion carried 6 ó 0 ó 0

August 17, 2016

15) Action to award the bid for Polyethylene Drainage Pipe to Pleasant Unity Supply for the following sizes:

10" diameter	\$ 3.75 per linear foot
12" diameter	\$ 4.45 per linear foot
15" diameter	\$ 6.25 per linear foot
18" diameter	\$ 8.55 per linear foot
24" diameter	\$14.50 per linear foot
30" diameter	\$19.95 per linear foot
36" diameter	\$25.00 per linear foot

***NOTE:** Pleasant Unity Supply, Inc., Pipelines, Inc., and Culverts Inc., have submitted identical bids.

Motion: Commissioner Haigis
Second: Commissioner Gray

Motion to approve.

Motion carried 6 ó 0 ó 0

FURTHER BOARD COMMENTS

ANNOUNCEMENTS

1) Mark your calendars for the 2016 Summer Celebration at Oak Hollow Park on Friday, August 26 and Saturday, August 27 starting at 4PM both days.

ADJOURNMENT

Motion: Commissioner Haigis
Second: Commissioner Gray

Motion to adjourn. (8:13 P.M.)

Motion Carried 6 ó 0 ó 0

- Regular Meeting Minutes of August 17, 2016 were approved by the Board of Commissioners on _____

Tony Martino, President

John M. Shepherd, Township Secretary
/jjm

