

# Township of North Huntingdon Application for Permit \_\_\_\_\_

11279 Center Highway, North Huntingdon, PA 15642 – 724-863-3806 ext. 220

Web: [www.nhtpa.us](http://www.nhtpa.us) Fax: 724-863-3825 email: [permits@nhtpa.us](mailto:permits@nhtpa.us)

## 1. Swimming Pool Permit Request

### TYPE OF STRUCTURE

☐ Above-Ground ☐ In-Ground

## 2. Property Information

Owner(s) \_\_\_\_\_

Address of Construction Site \_\_\_\_\_

Telephone No. \_\_\_\_\_

E-mail \_\_\_\_\_

### MUST BE COMPLETED

#### 3. Identification Information

Name	Address	TELEPHONE
Contractor _____		

#### 4. Application Checklist

Yes No N/A

- |   |       |       |       |
|---|-------|-------|-------|
| A. Contractor is Homeowner.....   | _____ | _____ | _____ |
| B. All swimming pools must have placement of pool marked on property prior to submitting application for inspection .....     | _____ | _____ | _____ |
| C. All swimming pools must submit pool placement marked on their survey showing distance from side & rear property lines..... | _____ | _____ | _____ |
| D. In-ground swimming pools require a cut-card from an electrical inspector turned into the Twp. ....                         | _____ | _____ | _____ |

#### 5. Project Information

A. \_\_\_\_\_ Cost of Construction

B. \_\_\_\_\_ Depth of Excavation

#### 6. Placement of all excavated material for pools must be approved by building inspector prior to start of project.

Proposed location where fill is to be placed: \_\_\_\_\_

7. I, \_\_\_\_\_, attest that all information provided by me in this application packet is correct and true to the best of my knowledge.  
PRINT NAME

8. Signature: \_\_\_\_\_ Date \_\_\_\_\_

PERMIT FEES ARE NON-REFUNDABLE

#### This section is to be completed by the Building/Zoning Officer

Parcel Tax ID # \_\_\_\_\_ Ward \_\_\_\_\_ Property Zoning Class \_\_\_\_\_ Permit Scanned \_\_\_\_\_

Permit Fee\$ \_\_\_\_\_ Check # \_\_\_\_\_ Date Paid \_\_\_\_\_ / Fee in Lieu\$ \_\_\_\_\_ Check # \_\_\_\_\_ Date Paid \_\_\_\_\_

Date: \_\_\_\_\_ Approved ☐ Denied ☐ Reason for Denial \_\_\_\_\_

Permit # \_\_\_\_\_

ZHB APPROVAL: Yes ☐ Not Applicable ☐

Building Official/Zoning Officer

# **SUCCESSFUL APPLICATION APPROVAL**

*A complete packet must be submitted for review.*

*Construction may begin once an approved permit has been paid for  
and permit card is displayed on project site.*

## **Building Permit Application Packet**

- 1) Application form completed
- 2) Detailed project drawings
  - a. Footer design – show depth and reinforcement
  - b. Foundation plan
  - c. Framing detail – show size, spacing of studs, floor joist and roof rafters
  - d. Support beams – size and length, location of support for the beam
  - e. Materials to be used as exterior finish – brick, siding, wood or stone
- 3) Survey of property and where new structure will be located
  - a. This survey can be the survey obtained when property was purchased
  - b. Set back measurements from the front right of way, and the side property lines shown

## **Sign Permit**

- 1) Completed application form accompanied by a picture of desired sign with dimensions and square footage listed

## **Commercial & Home Occupancy**

- 1) Application form completed
- 2) A final inspection of business site must be done before an occupancy certificate can be issued and business can begin

## **Demolition Permit**

- 1) Application form completed with square footage of demolition project listed including basement & attached garages
- 2) Neighboring properties must be protected (silt fence, etc.)
- 3) Submit proof of all utility shut-offs
- 4) Cement slabs must be broken on demolition site
- 5) Decomposable materials are not permitted to be buried on site
- 6) Before backfilling the township building inspector must do a final inspection of sewer cap
- 7) Final inspection requires grading, seeding and mulch be in place
- 8) Clean fill may be utilized on site (brick/block)

## **Transient Permit**

- 1) Completed application form
  - a. 90-day permit

**North Huntingdon Township  
Planning and Zoning Department  
Fee Schedule  
Ordinance #2308**

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**FEE STRUCTURE**

**Payment due upon approval of permit  
Checks only – payable to North Huntingdon Township**

**(A) Building Permits**

**1. Residential New Construction and Additions**

Residential, single family and multi-family, new construction \$0.50 or renovation / alteration \$0.35 per square foot + state fee. This includes basement and garage. The occupancy permit is included in the building permit fee.

**2. Residential Accessory Buildings & In-ground Pools**

\$6.00 per \$1,000.00 of construction costs, (a minimum fee of \$44.00), + state fee. Accessory buildings less than 200 square feet are exempt from building permit requirement.

**3. Zoning Permit** (accessory buildings less than 200 SF) - \$30.00

**4. Commercial /Industrial /Public New Construction and Additions**

\$7.50 per \$1,000.00 of construction costs, (a minimum fee of \$100.00), + state fee.

**(B) Occupancy Permits**

**1. Residential Occupancy Permit** (new construction only): \$25.00 permit fee included in the building permit fee. Permit issued upon final inspection

**2. Commercial Occupancy** (all uses other than residential): new construction or change in use of tenant. \$150.00

**(C) Demolition Permits**

**1.** \$30.00 plus \$0.05 per square foot of structure to be demolished

**(D) Sign Permit**

**1.** Permanent sign - \$2.75 per square foot

**2.** Temporary sign - \$75.00 per 90-day period not to exceed 1 year

**(E) Transient Permit**

**1.** \$300.00 for a 90-day period

**NORTH HUNTINGDON TOWNSHIP**  
**PLANNING AND ZONING DEPARTMENT REQUIRED**  
**INSPECTIONS**  
Planning & Zoning Department 724-863-3806 extension #220

**24 HOUR NOTICE IS REQUIRED PRIOR TO SCHEDULING OF ANY INSPECTION!**

**A. PLACEMENT OF POOL**

Placement of pool staked out on property, prior to applying for permit

**B. FENCES**

**PAUCC - Enclosures.** Private swimming pools, hot tubs and spas, containing water more than 24 inches (610mm) in depth shall be completely surrounded by a fence or barrier at least 48 inches (1219mm) in height above the finished ground level measured on the side of the barrier away from the pool. Gates and doors in such barriers shall be self-closing and self-latching. Where the self-latching device is less than 54 inches (1372mm) above the bottom of the gate, the release mechanism shall be located on the pool side of the gate. Self-closing and self-latching gates shall be maintained such that the gate will positively close and latch when released from an open position of 6 inches (152mm) from the gatepost. No existing pool enclosure shall be removed, replaced or changed in a manner that reduces its effectiveness as a safety barrier.

**C. FINAL INSPECTION**

When pool installation is completed.

**(Pool installation is not complete until required fencing is installed)**